Town of Nichols

Regular Board Meeting

February 13, 2018

Supervisor Engelbert brought meeting to order at 7:00 pm in the Nichols Town Hall located at 54 E. River Rd. Nichols NY.

Pledge of Allegiance

Roll Call;

Councilperson Ray Thetga (present), Councilperson Bill Middleton (present), Councilperson Esther Woods (absent), Councilperson Barbara Crannell (present), Supervisor Kevin Engelbert (present) Karen Hunsinger Town Clerk.

Also present; David Hamilton (TCSD Superintendent), Lesley Pelotte (Village Mayor), Kara Steele, Ezra Steele, Sara Darling and Jack Narosky (Chemung Canal), William Leonard, Lee Ann Tinney (Tioga Co. IDA), Kevin Vought (Highway Superintendent), Don Castellucci (Town of Owego Supervisor), and Tom Fields.

**MINUTES**

The motion to approve Minutes from January 24, 2018 meeting made by K. Engelbert 2nd by B. Middleton.

Roll Vote;

R. Thetga (aye), B. Middleton (aye), B. Crannell (aye), K. Engelbert (aye) Carried 4-1-0

**CEO REPORT -** Was submitted and is on file in the Clerk’s Office.

**DCO REPORT -** Was submitted and is on file in the Clerk’s Office.

**TOWN CLERK REPORT -** Was submitted and is on file in the Clerk’s Office.

**SUPERVISORS REPORT -** Was submitted and is on file in the Clerk’s Office.

**JUSTICE REPORT** Justice Nickels

 January Report

 Fines $ 11,364.00

 Surcharges $ 8,295.00

 Civil Fees $ 1,330.00

 Total $ 20,989.00

 Total Cases 143

 Justice Byers

 January Report

 Fines $ 8,291.00

 Surcharges $ 4,683.00

 Civil Fees $ 1,125.00

 Total $ 14,277.00

 Total Cases 95

**NEW BUSINESS**

* Chemung Canal Trust – Sarah Darling and Jack Narosky

Presented to the Town Board, accounts that Town already holds at Chemung Canal, and Chemung Canal is reaching out to Town to give a better interest rate and FDIC secured coverage.

* TCSD – Superintendent – David Hamilton

Introduced himself to the Town Board. Mr. Hamilton has taken Superintendent Position as of January 1, 2018 upon the Retirement of Scott Taylor. Reaching out to Town’s in School district for Representatives for School Board from each Town in District.

* Appointment –

The motion was made by K. Engelbert 2nd by B. Middleton

To reappoint Barbara Crannell to Reap Board and pay membership fees .

Roll Vote;

 R. Thetga (aye), B. Middleton (aye), B. Crannell (abstain), K. Engelbert (aye) Carried 3-1-1-0.

* Town Clerk’s Annual Conference – K. Hunsinger

Clerk presented board with breakdown of expenses for Hotel and meal plan for annual conference; Room $137.67 per night for 3 nights, Meal plan for 8 inclusive meals $267.00 for a total of $678.00.

The Clerk also expressed her opinion of importance to attend the Annual Conference, for the educational value, because in Government even at the Town and Village levels it’s an ever changing environment.

Roll Vote;

 R. Thetga (aye), B. Middleton (aye), B. Crannell (aye), K. Engelbert (aye) Carried 4-1-0

* 2018 Mowing Contract –

Contract will be bid out for mowing, for lawns around Library, Town Hall, Elementary School and three (3) Cemeteries.

Clerk will advertise for bids on contract.

* Public Hearing – for Lighting on West River Rd.

A Public Hearing will be set for February 28, 2018, at 7:15 pm in the Town Hall.

Resolution #4 2018

Acknowledging Town Court Audit

Bookkeeper Sheila Middleton conducted an Audit of Both Town Justices, Justice Nickels and Justice Byers. The following four (4) criteria’s were met by both Justice’s.

1.) Review of both internal control policies and procedures.

2.) Performed Proof of Cash test, which consisted of reconciling the receipts and

 Disbursement’s for the year.

3.) Examined monthly reports to New York State for completeness, clerical accuracy

 and timely filing to determine whether the State reports appear to be accurate

 and complete with the correct amount of remittance.

4.) Examined the year end cash balance (2017) to determine that funds were

 attributable to:

Results; all records were in good order

Recommendations; none

The motion to accept Resolution #4 Acknowledgment of Town Court Audit, made by K. Engelbert 2nd by B. Crannell

 Roll Vote;

 Ray Thetga (aye), Bill Middleton (aye), Barbara Crannell (aye), Kevin Engelbert (aye) Carried 4-1-0 Esther Woods (absent)

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Karen Hunsinger

Town Clerk

**OTHER NEW BUSINESS FROM BOARD MEMBERS**

* Deputy Dog Control Officer –

Supervisor received a resume from Denise Liske, very good credentials and a lot of experience with animal control.

The motion to appoint Denise Liske as Deputy Dog Control officer, made by B. Middleton 2nd by R. Thetga.

 Roll Vote;

 R. Thetga (aye), B. Middleton (aye), B. Crannell (aye), K. Engelbert (aye) Carried 4-1-0

**UPDATE FROM TOWN DEPARTMENT/PERSONNEL**

* Highway – K. Vought

Superintendent’s truck is in shop for repairs, K. Vought ordered the board approved double cab Ford 550 with plow and sander, should be delivered in August or September.

* Planning Board – B. Crannell

Nothing to report at this time.

**OLD BUSINESS**

* New York Rising – B. Crannell
* Update on Highway Garage & NES – K. Engelbert

Highway Garage will go out to bid on February 14, 2018, then accept bids and award bid at date and time set by Keystone & Associates.

NES – K. Engelbert should be signing papers within this week for ownership of NES.

**OTHER OLD BUSINESS FROM BOARD**

**ACCEPT REPORTS AND PAY BILLS**

The motion was made to accept reports and pay bills by B. Middleton 2nd by B. Crannell

Roll Vote;

Ray Thetga (aye), Bill Middleton (aye), Barbara Crannell (aye), Kevin Engelbert (aye) Carried 4-1-0

**ADDITIONAL COMMENTS, QUESTIONS, & CRITICISMS FROM THE PUBLIC**

Village Mayor Leslie Pelotte – maps effective Friday February 16, - DEC/Fema/Elaine Jardine (County Economic Development), for lighting on West River Rd.

**EXECUTIVE SESSION**

**ADJOURN**

The motion to adjourn the meeting at 7:38 pm made by R. Thetga 2nd by B. Middleton

Roll Vote;

Ray Thetga (aye), Bill Middleton (aye), Barbara Crannell (aye), Kevin Engelbert (aye) Carried 4-1-0

Karen Hunsinger

Town Clerk

02/16/2018

Aye – Black

No - Blue

Absent – Red

Abstain - Green