



Town of Nichols

Regular Meeting - May 26 2026 Minutes

Tuesday, May 26, 2026 at 6:00 PM

Room 2 - Town Hall

1. Meeting Opening

- 1.1 Call to Order
- 1.2 Pledge of Allegiance
- 1.3 Roll Call
All Present:

2. Approval of Minutes and Financials

- 2.1
 - Approval of: Meeting Minutes: May 5, 2026Motion for Approval of: Meeting Minutes: May 5, 2026
Moved by: Brenda Fay-Pelotte; seconded by: J. Ladd Yost
Aye: Brenda Fay-Pelotte, Barbara Cushman, J. Ladd Yost, Leeann Tinney, and Rose Cole

Carried 5-0

- 2.2
 - Approval of: Financials April 2026Motion for Approval of: Financials April 2026
Moved by: Leeann Tinney; seconded by: Rose Cole
Aye: Brenda Fay-Pelotte, Barbara Cushman, J. Ladd Yost, Leeann Tinney, and Rose Cole

Carried 5-0

- 2.3 Councilperson Yost questioned the Library Board's financial report, specifically page 6 of the financial statements and the reported cash balances. It was explained that each month the interest earned is reflected as a debit from the savings account and a corresponding credit to the checking account. As a result, the monthly expenses and transfers balance accordingly.

Councilperson Yost also asked for clarification regarding account code 72XX and the approximately \$2,800 listed under other expenses. It was explained that these expenditures represent non-payroll-related expenses.

Regarding cash balances, it was noted that the Library Board had previously approved a

transfer of \$40,000. Subsequently, the Board voted to transfer \$20,000 of those funds into the library's interest-bearing account.

3. Public Comment

3.1 Guidelines for Public Comment

- Each speaker will be limited to 2 minutes. The Board will listen to all comments and respond later if warranted.

3.2 Members of the Public May Address the Board

4. Department Reports

- **Highway – Jeff Blow**

- Mr. Blow reported that work on Cole Hill Road is expected to begin in approximately two weeks by Dalrymple. Culvert work is continuing; however, if temperatures become too hot, shoulder work may be delayed. The road edges are showing signs of cracking and will require oil and stone treatment.
- The scheduled seven miles of road work is expected to begin during the second week of July. Mr. Blow also reported that Harold will be out beginning Thursday for shoulder surgery. As a result, there may be a need to hire a part-time employee this summer to assist with various projects.
- All dirt roads have been completed with the exception of Lynch Road. The new grader blade is ready for use. Guardrail installation on Sunnyside Road is scheduled to begin Thursday.
- Mr. Blow also noted that the Village's fall recycling event will utilize the same hauler that has been used in previous years.

- **Buildings & Grounds – Ray Thetga Jr.**

- Mr. Thetga reported that the library sign has been taken to Wild Sign for repairs. Mowing operations are proceeding well.
- Discussion was held regarding the railing for the stage steps. The consensus was to paint the railing gray to match the doorways.
- Mr. Thetga also reported that internet connectivity is needed for the main door controller system so that the doors can remain locked during holidays and other scheduled closures.

- **Sewer & Water – Bob Nugent**

- Mr. Nugent reported that hydrant parts will be ordered. A quote in the amount of \$2,600 was received from the company that has previously provided these parts and services.
- **Motion:** A motion by Councilperson R. Cole, seconded by Councilperson Yost to authorize the purchase of hydrant parts at a cost not to exceed \$2,800.

- Tinney-Aye; Cole-Aye; Cushman-Aye; Yost-Aye; Fay-Pelotte-Aye

- **Carried.**

- Mr. Nugent also discussed the **New York Water/Wastewater Agency Response Network (NY WARN)** program and shared information regarding its purpose and benefits. BFP will distribute additional information and links regarding the program. Mr. Nugent described NY WARN as a "Plan B" resource for emergency assistance and noted that the Village of Waverly participates in the program.
- Discussion was also held regarding the status of the Skiadas system. Mr. Nugent provided an update and stated that he would seek additional information.

- **Code Officer – M. Shotwell**

- Mr. Shotwell reported that he is continuing to work through pending items in the office. He is also working on implementation of the iWorQ software system. Information Technology staff are currently setting up his office computer.
- **Library – E. Deretz - Not present- report filed**
- **Nichols Fire Commissioners** -No report was provided.

5. New Business

6. Old Business

6.1 Town Hall Access Control System

A motion to approve Eastern Security NTE \$29,999 to start with alarm access at Town Hall and Cady Library.

Moved by: Leeann Tinney; seconded by: Rose Cole

Aye: Brenda Fay-Pelotte, Barbara Cushman, J. Ladd Yost, Leeann Tinney, and Rose Cole

Carried 5-0

6.2 Carriage House Demo

A motion to approve quote from Ryan Vergason Contracting of \$5500 for carriage house demo. (this includes demo only). Doors/Windows will be saved.

Moved by: Leeann Tinney; seconded by: Rose Cole

Aye: Brenda Fay-Pelotte, Barbara Cushman, J. Ladd Yost, Leeann Tinney, and Rose Cole

Carried 5-0

7. Approve Vouchers for: General, Highway, Library, and Sewer & Water Funds

Motion to approve vouchers:

General \$ 72,837.12

Highway \$56,549.26

Library \$3,58.33

S/W \$ 14,936.26

Moved by: Leeann Tinney; seconded by: Barbara Cushman

Aye: Brenda Fay-Pelotte, Barbara Cushman, J. Ladd Yost, Leeann Tinney, and Rose Cole

Carried 5-0

8. Committee Reports

- **REAP Meeting: Ladd was able to join the meeting via Microsoft Teams. There were no significant updates to report, as many activities and projects are currently on hold due to ongoing shutdowns.**
- **Community Gardens on FEMA Properties: Kevin Malar and Doug Weeks discussed the possibility of establishing community gardens on FEMA-owned properties. Barb will contact them to obtain additional information and details regarding the proposal.**
- **West River Road Sign: The Board discussed the placement of the West River Road sign.**

It was noted that the sign should be located in an area that receives adequate sunlight, and potential placement locations were reviewed.

9. Adjournment

Motion to adjourn meeting.

Moved by: Barbara Cushman; seconded by: Brenda Fay-Pelotte

Aye: Brenda Fay-Pelotte, Barbara Cushman, J. Ladd Yost, Leeann Tinney, and Rose Cole

Carried 5-0

9.1 Adjourn Meeting

CAO

Mayor