

Town of Nichols

Regular Board Meeting Minutes

Date: August 26, 2025

Time: 6:00 PM

A. Call to Order, Pledge, and Roll Call

- Meeting called to order at 6:00 PM.
- Pledge of Allegiance was recited.

Roll Call:

- Present: E. Woods, R. Cole, J. Ladd Yost, B. Fay-Pelotte
 - Absent: Lee Ann Tinney
 - Others Present: Barb Cushman, Jeff Blow, Ray Thetga Jr., Robert Nugent, Town Clerk Marcy Hill
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B. Approval Items

- **Approval of Minutes:** Tabled
 - **Approval of Financials for July 2025:**
 - A motion to accept the July 2025 financial reports by motion Councilperson R. Cole, seconded by Supervisor, E. Woods
 - Vote: 3 Ayes, 0-No, 1-abstain, 1-absent
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C. Public Comments

- 2-minute time limit per person.
- Comments considered; responses may be given at a later time.

No public comments made.

D. New Business

1. FEMA Property Demolition Quotes

- Two bids received: Austin (\$49,900) and Doane Dozing (\$46,160)
- FEMA prefers one vendor for both properties.
- Not required to choose the lowest bid or obtain three quotes.
- Discussion on decommissioning wells on these and other town properties.
- **Motion to accept bid from Austin: J. Ladd Yost / Second: R. Cole – Motion Carried.**
- A motion to accept Austin Excavating bid for \$49,000 for demolition of both FEMA properties by motion Councilperson J. Ladd Yost, seconded by R. Cole
- Vote: 4 Ayes, 0-No, 0-abstain, 1 absent

2. Library Air Conditioning

- Three quotes sought:
 - Scott Smith: Two handlers on flat roof
 - Glen Martin: Three handlers on side porch
 - Jeff Paul: Quote expected
 - Glen Martin options:
 - Surge Protector: \$717.37
 - Deduction for alternate placement: -\$3,500
 - R. Cole requests clause ensuring stained-glass window restoration if damaged during installation.
3. **Library and Carriage House Painting**
- One quote received from CJ Morse Painting & Construction (Newfield, NY).
 - A motion to accept the CJ Morse painting bid by Supervisor E. Woods, seconded by Councilperson B. Fay-Pelotte
 - Votes: 4 Ayes, 0-No, 0-abstain, 1- absent
4. **Hunt Engineering – Parking Lot Proposal**
- Tabled to next meeting for proposal review and discussion.
5. **Water Tank Repair (S/W Department)**
- Statewide Aqua store quote: \$12,600
 - Second quote requested – not urgent.
 - Tabled to next meeting.
6. **Resolution #20 – Purchase of 1757 S. Main St., Nichols, NY**
- **Motion to approve purchase – Passed.**
7. **Fall NYAA Conference Attendance (Oct 6–9, 2025) – Denise Spaulding**
- **Motion to approve: R. Cole / B. F. Paul – Motion Carried.**
 - A motion to approve Denise Spaulding’s attendance at the NYAA Conference by Councilperson R. Cole, seconded by Councilperson B. Fay-Pelotte
 - Vote: 4 Ayes, 0-No, 0-abstain, 1-absent
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E. Old Business

- **Grant Updates:**
 - Carriage House/Library and Comprehensive Plan submitted.
 - Results expected in December.
 - **Town Hall Room 2 Renovation:**
 - Scheduled to begin in the fall.
 - **Design Connect:**
 - Team starts in September upon students' return.
 - **Traffic Safety Board Meeting:**
 - Update to be provided by Lee Ann Tinney.
 - **Job Descriptions:**
 - Rose Cole contacted Linda Clark.
 - “Pink sheets” to be updated.
 - Physical exam clause not required in Highway Superintendent description but should be included in interstate CDL roles.
 - Supervisor to meet with department heads to discuss.
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F. Department Reports

(Full reports on file in the Town Clerk’s Office)

- **Highway (Jeff)**
 - Decker Hill resurfaced by Broome Bituminous.
 - Cole Hill and Moore Hill under consideration for 2026.
 - Mount Pleasant project starts next week.
 - Awaiting delivery update on new truck.
 - Quote to be requested for plow on Truck 105.
 - Brenda praised department's work.
- **Buildings & Grounds (Ray Thetga Jr.)**
 - Suggestion to partner with high school for internship alternative to BOCES.
 - Will initiate discussions with BOCES.
 - Tree and stump work started.
 - Part-time workers to continue through Thanksgiving.
 - **Library flowers:** Rose Cole will coordinate with Erica and Friends of the Library.
- **Sewer & Water (Bob Nugent)**
 - Proposed five-year plan includes de-chlorination building – possibly involving HUNT Engineers.
 - May include sidewalk updates in upcoming budget.
 - Upcoming external project may need town water.
 - Hydrant permit and meter required.
 - Policy needed for such usage.
- **Code Enforcement (D. Chrzanowski):** Not Present
- **Library (E. Deretz):** Not Present
- **Insurance (Rose Cole):**
 - Addressed many concerns at previous meeting with Tom Augustine.
 - Highway workers' questions discussed.
 - Faith Shafer to present AFLAC to employees on **Sept. 4, 2025 at 2:30 PM.**
- **Nichols Fire Commissioners:** Not Present / No Report

G. Committee Reports

- **REAP:** Awaiting date and time of next meeting.
- **LPAC:** Meeting scheduled for September.

H. Abstracts

A motion to approve vouchers by Supervisor E. Woods, seconded by Councilperson R. Cole
Vote: 4 Ayes, 0-No, 0-abstain, 1-absent

I. Adjournment

A motion to approve vouchers by Supervisor E. Woods, seconded by Councilperson J. Ladd Yost
Vote: 4 Ayes, 0-No, 0-abstain, 1-absent

Submitted by:

Marcy Hill, Town Clerk

Date: 8/26/25