

**Town of Nichols Telecommunications Facilities
Special Use Permit Checklist**

1. Telecommunications Facilities Special Use Permit Application Fee \$4,000, Co-location Fee \$1,000
2. Completed Telecommunication Facilities Special Use Permit Application form.
3. Completed SEQR Full Environmental Assessment Form (FEAF) Part I
4. Telecommunications Facilities Specific Site Plan to include the following:
 - Exact location of proposed tower and antenna, showing guy wires, ground anchors and any accessory structures.
 - The maximum height of the proposed tower and antenna.
 - Detail of tower type (material, monopole, guyed, freestanding, or other).
 - Color or colors of the tower.
 - The location, type and intensity of any lighting on the tower.
 - A survey showing the property boundary and a topographical map of the property with contour lines not exceeding five (5) foot intervals.
 - Identification of adjacent landowners.
 - Proof of ownership of the property by the applicant or the landowner/property owner's consent if the applicant will not own the property. A copy of the final lease agreement must also be provided if the applicant will not own the property.
 - The location of all current and proposed structures on the property within fifty (50) feet of the property boundaries, together with the distance of these structure to the tower, and location of any adjacent residential dwellings, schools and historic structures with five hundred (500) feet of the property boundaries.
 - The location, nature and extent of any proposed fencing, landscaping or screening. Existing on-site vegetation shall be preserved to the maximum extent practicable.
 - The location and nature of proposed utility easements and access road(s), if applicable. The applicant must demonstrate that all private access roads will be maintained to ensure access by emergency vehicles on a year-round basis.
 - Building elevations of accessory structures or immediately adjacent buildings.

*****PLEASE NOTE** that many additional materials and information are required to be included in this application, either separately or in a project narrative, pursuant to the Town of Nichols Code, Chapter 168 Telecommunications Facilities. Please download a copy of this law at eCode 360 using this link [Town of Nichols, NY Telecommunications Facilities](#).***

I understand that the purpose of this checklist is to provide all information to the Town of Nichols to act on this application and further to be responsible for all reasonable costs incurred by the Town in reviewing and analyzing any engineering or technical reports or studies submitted by the applicant relating to its application.

Signature

Title

Date